

Student Code of Conduct

1. Rights, Principles, and Responsibilities

Rights of students, staff, and other members of the GBC community	GBC core principles	Student responsibilities
To be treated with respect at all times	<ul style="list-style-type: none"> ● Fairness ● Equality ● Valuing diversity and individuality ● Free expression and critical inquiry ● Establishing a supportive environment 	<p>Students must:</p> <ul style="list-style-type: none"> ● Respect the differing views and opinions of others ● Communicate positively, openly and honestly with others ● Respect and embrace diversity ● Respect people from Aboriginal and Torres Strait Islander backgrounders
Freedom from discrimination, bullying and harassment	<ul style="list-style-type: none"> ● Fairness ● Equality ● Valuing diversity and individuality 	<p>During any activities at or associated with GBC, students must not engage in or incite any of the following:</p> <ul style="list-style-type: none"> ● Discrimination against a person or group of persons due to: <ul style="list-style-type: none"> • Race, nationality, ethnicity, or descent • Sex, intersex identity, gender and transgender identity, or sexual orientation • Marital status, breastfeeding and pregnancy, parent or caretaker status • Religious or political beliefs • Employment or industrial activities • Age or physical traits • Irrelevant criminal activity • Disability or medical or mental health issues • Association with individuals with the attributes listed above. ● Violent or threatening behaviour, verbal or physical ● Use of offensive language, jokes, and behaviour

Student Code of Conduct

Freedom to engage in work, study and research without undue disruption	<ul style="list-style-type: none"> ● Academic integrity ● Respect for the work, study and research activities of others. ● Respect for GBC facilities and resources 	<ul style="list-style-type: none"> ● Any kind of physical harm to any person <p>Students must avoid unfairly disadvantaging or giving an advantage to others, by:</p> <ul style="list-style-type: none"> ● Remaining aware of the environment they are in and acting courteously ● Upholding the principles of academic integrity in all activities and contexts ● Conducting themselves with professionalism in all dealings with academic staff, both during and outside class time ● Treating GBC facilities and resources with respect to ensure they remain accessible ● Ensuring they do not engage in violent or disruptive activities, particularly activities that may compromise the safety or well-being of any person at GBC.
To benefit from consistently high quality course delivery at GBC	<ul style="list-style-type: none"> ● Academic integrity ● Respect for GBC course and subject requirements 	<p>Students must:</p> <ul style="list-style-type: none"> ● Ensure they understand the structure and requirements of their course and subjects ● Complete all assigned tasks and assessment tasks in a way that reflects the principles of academic integrity ● Take on constructive criticism in good faith ● Read all written correspondence received from GBC ● Be aware of key policies and know how to access them ● Remain aware of key dates and deadlines ● Provide reasonable and respectful feedback in the Student Feedback Survey

The Student Code of Conduct applies to all students and all student activities associated with GBC, including online activities as well as course delivery provided by a third party.

Students must remain aware of the above information, and seek assistance for clarification as required.

Students may also refer to the GBC website to find relevant policies such as:

- *Academic Integrity Policy*
- *Student Academic Misconduct Policy*
- *Staff Academic Misconduct Policy*
- *Anti-Discrimination Policy*

Student Code of Conduct

- *Academic Critical Inquiry Policy*
- *Bullying Prevention Policy*
- *Diversity and Equity Policy*
- *Indigenous Education Policy*
- *Online Usage Policy*
- *Sexual Harassment and Assault Policy*

2. Breaches of the GBC Student Code of Conduct

Students are expected to report any breaches of the Student Code of Conduct that they are party to or witness.

Penalties for breaches of the Student Code of Conduct are determined based on the nature of the misconduct, and may include:

- A disciplinary meeting with the Dean or Course Coordinator
- An official warning being issued
- Education on how to avoid the incident recurring, which may include:
 - Compulsory participation in education programs such as anti-discrimination or anti-sexual harassment and assault programs
 - Compulsory consultation with the Student Support Officer or Academic Skills Advisor to clarify expectations of student behaviour
- A penalised mark awarded for an assessment task in instances of academic misconduct
- A fail grade for the subject
- Restriction of access to facilities, e.g. suspension of online access to the student portal, student email or discussion boards on the LMS
- Permanent re-arrangement of timetable
- Temporary suspension from course
- Expulsion from GBC
- Awards or degrees issued by GBC may be redacted.

Where appropriate and necessary, incidents will be reported to the authorities and to regulatory bodies.

For more information on the penalties and procedures applicable to breaches of the Student Code of Conduct, refer to the relevant policy.

3. Records

Records associated with this policy will be maintained according to the Records Management Policy.

4. Related legislation

- Tertiary Education Quality and Standards Agency (TEQSA) Act 2011
- TEQSA Higher Education Standards Framework (Threshold Standards) 2021
- Australian Qualifications Framework (AQF).

Student Code of Conduct

- The National Code of Practice for Providers of Education and Training to Overseas Students 2018 (the National Code 2018)
- the Australian Code for the Responsible Conduct of Research 2007

5. Review

This policy will be reviewed by the Academic Board every three years, or more frequently should the Board deem it necessary.

Version Control

Document History			
Document Name	Copyright Policy		
Document Code	GGB006		
Document Owner	CEO	Date Developed	11.07.2017
Approval	Academic Board	Date of Approval	01.03.2017
Related Documents	Academic Integrity Policy Compliance Framework Policy Intellectual Property Policy Research Ethics and Integrity Policy Staff Academic Misconduct Policy Student Academic Misconduct Policy Teaching and Learning Policy		
Version No.	Summary of Changes	Date	
1.		01.03.2017	
2.	Policy Reviewed and new policy code applied, details of policy related record and Related legislation inserted	23.03.2023	