

To complete your enrolment form:

1. Read and understand the pre-enrolment information.
2. Answer all questions into the spaces provided.
3. Read and sign the declaration at the end of the form.

## STUDENT ENROLMENT FORM (INTERNATIONAL)

Personal Details			
Surname		Given Name	
E-mail address			
Home Address (Overseas)			
Suburb		Country	
Home Address (Australia)			
Suburb		Post code	
Phone no. (Mobile)		Phone no. (work/home)	
Date of Birth	/ /	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Emergency contact person (Name & Phone)			
Unique Student Identifier (USI) Id:			
Citizenship			
Country of Birth		Citizenship	
Passport Number			
Do you hold a current Australian Visa?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, type of Visa		Visa Expiry date	/ /
English Proficiency			
What is your level of English? (Please tick) Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/>		Have you taken TOEFL / IELTS / other English test? Yes <input type="checkbox"/> No <input type="checkbox"/> If "Yes", Score: _____ (Please attach certified copy of English Proficiency Reports)	
Education			
Have you studied in Australia before?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, name of the Australian College/Institution:			
Qualification:			
Completion Date:			
If no, name of the Overseas College/Institution:			
Highest qualification obtained:			
Completion Date:			

<b>Do you wish to apply for Recognition of Prior Learning?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Do you wish the College to arrange your OSHC?</b> The Australian Government requires all persons in Australia on a Student Visa to have Overseas Student Health Cover (OSHC)	<input type="checkbox"/> Yes <input type="checkbox"/> No

### Proposed Course of Study

<b>Proposed commencement date at GBC:</b>	Date	Month	Year
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**Course:** (Please tick) *Please note all fees and charges are shown in Australian dollars.*

	Code	Course Name	Tuition Fee	Resource Fee (per term)	Duration
<input type="checkbox"/>	BSB20115	Certificate II in Business	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB30415	Certificate III in Business Administration	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB41115	Certificate IV in International Trade	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB50815	Diploma of International Business	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB41015	Certificate IV in Human Resources	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB50618	Diploma of Human Resources Management	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	ICT40115	Certificate IV in Information Technology	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	ICT50118	Diploma of Information Technology	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB60315	Advanced Diploma of Information Technology Business Analysis	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB61015	Advanced Diploma of Leadership and Management	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB60915	Advanced Diploma of Management (Human Resources)	\$12,000	\$200.00	52 weeks
<input type="checkbox"/>	BSB80615	Graduate Diploma of Management (Learning)	\$15,000	\$200.00	52 weeks

### Administration Fees

Enrolment Fee	\$400	Replacement Student ID Card	\$10.00
Airport Transfer Fee (One Way)	\$120.00	RPL Application Fee	\$200.00
Overdue Fees	\$100.00/wk	RPL Assessment Fee per UOC	\$120.00
Re issue of documents	\$100.00	External Complaint Resolution Fee	No Charge
Re-enrolment Fee	\$500.00	Student ID card	\$20.00
1 <sup>st</sup> Reassessment	No Fee	Material/Resources Fee	As mentioned
2 <sup>nd</sup> Reassessment	No Fee	Use of Photocopier (per page B/W)	\$0.15
3 <sup>rd</sup> and subsequent Reassessment	\$200.00	Variation to Fee Payment Contract	\$25.00
Re-sit assessment due to Academic Misconduct	\$200.00	Welfare Service - College Referral Service	No Charge
Replacement Certificate	\$300.00	Welfare Service - College Representative	No Charge
Course variation fee	\$500.00	Welfare Service - External Professional Fees	\$50 +

*Note:* There is a possibility for potential fees to change during a student's course and applicable refund policies. The student will be provided with the adequate information upon the change in advance.

<b>Student Signature:</b>	<b>Date :</b>
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